



Ref No: VTU / VC –Dean Research / 2015/ 04/dt 23.06.15

Chapter Name : VC –DeanResearch
 Date/Time of Meeting : 23.06.15/ 11.30a.mto 12.30 p.m
 Location of Meeting : Board Hall
 Members Present :

- | | |
|------------------------------|---------------------------|
| 1. Prof. Beela Satyanarayana | Vice Chancellor, Chairman |
| 2. Dr.Elango | Dean Research |
| 3. Dr.Jothilakshmi | Joint CoE |
| 4. Mr.Bhaskar | Research, Co-ordiantor |

Action Taken Report

The action taken report on different issues (placed at Annexure A) was taken up for discussion in the first instance and resolved that the report submitted be approved.

Item No 4.1 : Amendment of PhD Regulations

Discussion :

1. The Chair said that after receipt of satisfactory evaluation report, viva-voce examination can be conducted after 15 days instead of notice period of 45 days for regulation 2009/2011 and 30 days for regulation 2013.
2. The Chair said that this has to be placed in the Academic Council.

Action :

Dean Research shall take necessary steps to implement the process.

Item No 4.2 : PhD Admission

Discussion :

1. The Chair enquired the status of PhD Admission.
2. Dean Research submitted the following details

S.No	Department	No. of Candidates
1	Mechanical	2
2	Chemistry	1
3	Civil	1
4	MBA	1

Action :

Dean Research shall make a necessary follow up.

Item No 4.3 : Payment of Foreign Educators

Discussion :

1. The Chair enquired the status of payment to foreign educators.
2. Dr.Jothi lakshmi said that all the payments are released except for one foreign educator.
3. The Chair said that foreign educators will not have pan card, so it is resolved to send the remuneration in currency of respective country without any delay.

Action :

Dr.Jothilakshmi shall make a necessary follow up.

Item No 4.4 : Plagiarism Report

Discussion :

1. The Chair enquired whether plagiarism report is generated by office of Dean Research or office of COE.
2. Dean Research said that it is generated by office of COE.
3. The Chair asked about the maximum % of plagiarism report.
4. Dr.Jothilakshmi said that so far maximum is 24 %.

Action :

Dean Research and Dr.Jothilakshmi shall make a necessary follow up.

Item No 4.5 : Course work Examination

Discussion :

1. The Chair enquired regarding course work examination.
2. Dean Research said that course work examinations is scheduled on 24.07.15, 25.07.15 and 26.07.15.
3. The Chair asked Dean Research to submit the course work completion status.

Action :

Dean Research shall submit the details immediately.

Item No 4.6 : Review Meetings

Discussion :

1. The chair enquired regarding the doctoral meetings conducted between two successive meetings.
2. Dean Research said that two doctoral meetings were conducted and submitted the following details

S.No	Department	No. of Candidates
1	English	3
2	Chemistry	12

Action :

Dean Rsearch shall make a necessary follow up.

Item No 4.7 : Ph.D Viva Voce

Discussion :

1. The Chair enquired regarding the Ph.D Viva Voce examinations conducted between two successive meetings.
2. Dean Research said that 1 Ph.D Scholar from Mathematics was awarded degree and 1 from CSE is scheduled on 26.06.15.

Action :

Dean Research and Dr.Jothilakshmi shall make a necessary follow up.

Next Meeting will be scheduled on July 27th 2015.

ANNEXURE - A

ACTION TAKEN REPORT FOR THE MEETING CONDUCTED ON 28.04.15

Item No	Item	Action discussed	Action Taken
3.1	PhD Regulations	1. The chair asked to prepare a booklet printed copy of PhD Regulations and it can be distributed to all the PhD during registration. A copy can be kept in VC office, Registrar office, Dean Research office, office of COE and all the Deans and HoDs.	Dean Research studies office is yet to prepare the printed copy of the PhD regulation to distribution. The printed copy of salient points of regulation has been given to students.
3.2	Thesis Evaluation	1. The chair said that the Research director has to submit the list of adjudication. One Indian and second foreign and each shall have six experts and at least four of foreign examiners from developed countries, well in time.	All the supervisor are requested to submit the above said list to COE for Vice Chancellor approval
3.3	Course work status of PhD students	1. The chair enquired the status of course work done by the Ph.D students. 2. Dr.Jothilakshmi said that there is no problem and they have published the results of course work examination.	Dr. Jothilakshmi, JCOE and Mr. K. Baskar, Coordinator Research Studies Office, following the results of PhD scholars
3.4	Plagiarism Report	1. The Chair enquired whether plagiarism report is generated by office of Dean Research or office of COE. 2. Dean Research said that it is generated by office of COE. 3. The Chair asked about the maximum % of plagiarism report. 4. Dr.Jothilakshmi said that so far maximum is 24 %.	Dean Research and Dr.Jothilakshmi, JCOE following the plagiarism protocol for both submission of synopsis and thesis.
3.5	Vacany Position	1. The Chair asked the Dean Research to submit the list of Vacany Position in Ph.DProgramme.	Dean Research has submitted
3.6	Payment of Foreign educators	1. Dr.Jothilakshmi said that since many of foreign educators do not have pan card/Indian account, payment is pending to them. 2. In such cases the committee recommends to issue cheque. 3. The Chair enquired Finance Officer Mr. Mohan in this regard and he asked to give the account number and other bank details of the foreign examiner.	Dr.Jothilakshmi is following it up.
3.7	Ph.D Admissions	1. The Chair enquired regarding the next admissions of Ph.D. 2. Dean Research said that advertisement was given on 1 st April 2015 and last date to receive the applications is April 30 th 2015. He said that entrance examination will be conducted on May 9 th 2015.	Dean Research and Dr.Jothilakshmi, JCOE, Mr. Baskar, have completed the admission process. Now we are following 23 rd batch admission.
3.8	Six months schedule	1. The chair enquired regarding the doctoral meetings conducted between two successive meetings. 2. Dean Research replied said that he will submit immediately.	Dean Research has submitted